
To: All student
From : ITU-Notice
Subject :3rd Round of Recruitment of Student Assistant
in e-Making Studio at WK Campus
Date : 26 May 2021

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Duration	June 2021 to May 2022
Work location	Information Technology Unit, West Kowloon Campus
No. of Vacancies	50
Salary	\$70/ hour
Work Schedule	At least 2 - 3 hours / Shift <u>Monday - Friday</u> Shift A : 09:30-12:30 Shift B : 14:30-17:30
Requirements	<ul style="list-style-type: none"> • Be punctual, dynamic, responsible • Good communication and interpersonal skills • Good attitude and polite • Interested / with experience in video shooting or editing • Preference will be given to those with knowledge in video shooting or editing (such as iMovie, Final cut Pro, Premiere, After Effect, Photoshop, etc.) • Valid student status
Job Duties	<ul style="list-style-type: none"> • Provide support to video shooting • Provide support to video post-production • Provide support as assigned by ITU staff
Application Procedure	Interested student please fill attached form and email to e-studio@cpce-polyu.edu.hk
Enquiries	For enquiries, please contact ITU helpdesk at 3746-0819 (WK)
Deadline for application	18 June 2021 (Friday)

APPLICATION FORM FOR ITU Student Helper 資訊科技處學生助理申請表

I PERSONAL PARTICULARS 個人資料

Student No. 學生編號		Contact no. 聯絡號碼	
Name in Chinese 中文姓名	*先生/小姐	Name in English 英文姓名	*Mr. /Miss

II EDUCATION QUALIFICATIONS (in ascending chronological order) 學歷(按獲取資格先後順序列出)

From 由	To 至	Programmes 課程
Month / Year 月 / 年	Month / Year 月 / 年	

III APPOINTMENTS HELD (in ascending chronological order) 過去工作經驗(按任職先後順序列出)

From 由	To 至	Name of Organization 服務機構名稱	Full-time or Part-time 全職或兼職	Post 職位	Nature of Duties 工作性質
Month / Year 月 / 年	Month / Year 月 / 年				

IV IT SKILLS 電腦技能 (Please put a ✓ in the box)

- | | | |
|---|--|---------------------------------------|
| <input type="checkbox"/> Video Shooting | <input type="checkbox"/> Video Editing | <input type="checkbox"/> iMovie |
| <input type="checkbox"/> Final Cut Pro | <input type="checkbox"/> Premiere | <input type="checkbox"/> After Effect |
| <input type="checkbox"/> Photoshop | <input type="checkbox"/> Others: _____ | |

VI *PREFERRED WORKING DAYS AND SHIFTS SCHEDULE *首選的工作日子及時間

MON	Shift A : 09:30-12:30	Shift B : 14:30-17:30
TUE	Shift A : 09:30-12:30	Shift B : 14:30-17:30
WED	Shift A : 09:30-12:30	Shift B : 14:30-17:30
THU	Shift A : 09:30-12:30	Shift B : 14:30-17:30
FRI	Shift A : 09:30-12:30	Shift B : 14:30-17:30

*Please **DELETE** whichever not applicable 請刪去不適用者